

401.5 PAYROLL PERIODS

It shall be the policy of the Board of Directors that all certificated and administrative personnel of the school district be paid on the 15th day of each month. When the payday falls on or during holidays, vacations, or weekends, employees shall receive their paychecks on the last prior working day.

All non-certificated employees shall be paid on the 1st and 15th of each month. When the payday falls on a holiday or weekend, the employees shall be paid on the last working day preceding the holiday.

The requirements stated in the Master Contract between employees in a collective bargaining unit and the board regarding payroll periods of such employees will be followed.

LEG REF: Iowa Code §§ 20.9; 91A.2(4), 91A.3.