# Parent Notification of 504 Eligibility

To the Parent/Guardian of:

Date:

The student was referred to Muscatine's District 504 Eligibility Team. In order to be eligible for services under Section 504, a student must have a physical or mental impairment that results in a substantial limitation in one or more one or more major life activities/bodily functions.

Based an analysis of the evaluation data, the District 504 Eligibility Team has come to the following consensus.

[ ]  The student is not eligible under Section 504.

[ ]  The student is eligible under Section 504. The school's team (including the parent) will meet within 30 days to develop a plan.

[ ]  The student is eligible under Section 504 but does not currently require a 504 Plan because:

[ ]  Corrective effects of mitigating measures are effective

[ ]  The impairment is episodic or in remission

As a parent, you have the right to examine records relevant to this decision. If you have any questions, please contact the Building 504 Coordinator. If you disagree with this decision, you should file a written Notice of Appeal with the district’s §504 Coordinator Jan Collinson (563-263-7223) within 15 calendar days from the time you received written notice of the §504 Committee’s action(s). For addition information related to your rights, please refer to the Student/Parent Rights Handbook which you received on      .

Respectfully,

District 504 Eligibility Team Chairperson